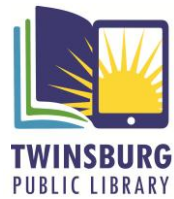


Twinsburg Public Library
Board of Trustees Meeting
May 20, 2026 6:00 pm



Present: President Suzanne Hawthorne-Clay Vice President Matt Cellura, Secretary Sam Taylor, Mark Durbin, Mary Johnson, Becki Kovach, and Holly Toth

Also Present: Director Laura Leonard, Fiscal Officer Kile Byington, Assistant Director Cari Dubiel, Children’s Services Manager Melissa Tallis, and Administrative Assistant Jill Liepins.

Call to Order: President Suzanne Hawthorne-Clay called the meeting to order at 6:01 p.m.

Minutes of Last Meeting: Mary Johnson moved to approve the April 15, 2026 regular meeting minutes. Mark Durbin seconded the motion. The motion was approved.

Correspondence: None

President’s Report: None

Fiscal Officer Kile Byington Reported:

- May PLF up from 2025. Currently down 3% year to date from 2025.
- Presented and discussed the 2027 Tax Budget.
- State Auditor’s Office has our 2024-2025 records and will update their progress.

April 2026 Fund Balances

General Fund	1,263,752.26
Friends Fund	26,862.50
Building and Repair Fund	409,657.62
Technology Fund	50,638.27
Total All Funds	<u>1,750,910.65</u>

Sam Taylor moved to approve the April 2026 Financial Report. Matt Cellura seconded the motion. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Dr. Hawthorne-Clay, Mrs. Kovach, Mrs. Johnson, Dr. Taylor, Mrs. Toth

No: None

Director, Laura Leonard Reported:

- Melissa Tallis, Children’s Services Manager, gave updates on her department. The upcoming Summer Reading Club begins May 26th with the kickoff party on Saturday, May 30th 11:00 – 4:00.
- Laura presented to the Rotary Club on April 22nd sharing the Library’s new renovations as well as other updates.
- Kaitlin Walker will be driving the Bookmobile in the Memorial Day parade on May 25th.
- SA Communale drained 6,000 gallons of water from the retention pond near the pollinator garden. Mike Dixon is getting quotes for fixing the drainage problem.
- The Director’s Retreat mainly focused on AI in libraries.
- Darla Woods has resigned, her last day is May 30th. Tania Pittman started the ALIS part time Associate position but unfortunately was unable to continue due to the cost of transportation. Another candidate, Charissa Gilbert, accepted the position and starts May 18th.

Assistant Director, Cari Dubiel Reported:

- We will begin distributing summer lunches first week in June for nine weeks, thanks to the generous donations from the community.
- Neurodivergent training was April 24th. This had been rescheduled from the Staff Training Day in February.
- Currently interviewing for the full time Children’s and Outreach Associate.
- Presented report on Director’s Retreat.

Committee Reports:

Building and Grounds: None

Personnel: Mark Durbin reported that there are currently 9 candidates that have applied for the Director position. Deadline for applying is June 15th.

Finance: Presented 2027 Tax Budget

Friends of the Library: Mary Johnson reported the next Friend’s meeting is May 27th. Mike Dixon installed new shelving that is much better than what they previously had. They also have new sorting volunteers.

Library Foundation: Holly Toth reported the Mini Golf event was another successful event with 112 attendees on Friday night and nearly 500 on Saturday. They have been discussing events for 2027. Will have annual picnic at the beginning of August. Will send out the date once confirmed.

Unfinished Business: Records Commission meeting, July 15, 2026, at 5:45 pm.

New Business: None

Matt Cellura moved to amend the Consent Agenda item 2026-12 to add an anonymous donation of \$150 making the total received \$6,000. Becki Kovach seconded. A roll call vote was taken and passed.
Yes: Mr. Cellura, Mr. Durbin, Dr. Hawthorne-Clay, Mrs. Kovach, Mrs. Johnson, Dr. Taylor, Mrs. Toth
No: None

CONSENT AGENDA:

2026-11 Accept the 2027 Tax Budget.

2026-12 Accept donations for Summer Lunches on the Go program for a total of \$5,850 from the following:

Steve Bosso	\$100	Raj & Patty Taneja	\$2,000
Anonymous	\$500	Sandy Tomasek	\$150
Mark Durbin	\$50	Terri Bissell	\$100
Nicole Makowski	\$60	Martin Hancock	\$500
Virginia Schmidt	\$50	Anonymous	\$100
Foundation of TPL	\$550	Kate Connell	\$50
David Wales	\$640	Jerry O’Sullivan	\$1,000
Anonymous	\$150		

2026-13 Accept a \$300 donation for the Teen Summer Reading Club from Rodney Gist.

2026-14 Accept an unrestricted donation for \$442.50 from Summit e-Waste Recycling Solutions.

2026-15 Accept an Amazon gift card for \$100 for the ALIS Department.

2026-16 Formally accept the retirement of Director Laura Leonard, effective 10/31/2026.

2026-17 Allow disposal of assets as presented.

Matt Cellura moved. Mark Durbin seconded. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Dr. Hawthorne-Clay, Mrs. Kovach, Mrs. Johnson, Dr. Taylor, Mrs. Toth

No: None

Mary Johnson moved to adjourn at 6:41 p.m. Becki Kovach seconded. The motion was approved.

President

Secretary