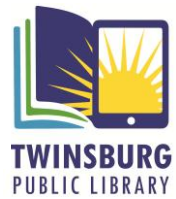


Twinsburg Public Library
Board of Trustees Meeting
March 25, 2026 6:00 pm



Present: Vice President Matt Cellura, Secretary Sam Taylor, Mark Durbin, Mary Johnson

Absent: President Suzanne Hawthorne-Clay, Becki Kovach, and Holly Toth

Also Present: Director Laura Leonard, Fiscal Officer Kile Byington, Administrative Assistant Jill Liepins

Call to Order: Vice President Matt Cellura called the meeting to order in Meeting Room 1 at 6:10 p.m.

Minutes of Last Meeting: Mary Johnson moved to approve the February 18, 2026 regular meeting minutes. Sam Taylor seconded the motion. The motion was approved.

President's Report: None

Fiscal Officer Kile Byington Reported:

- First quarter 2026, PLF was about 9% below 2025.
- Presented 2026 permanent budget and revised amended certificates.
- Still working on gathering information for upcoming 2024/2025 Audit.
- A wage complaint has been filed with the Ohio Department of Commerce by the primary paint subcontractor for the renovation project. The Library will comply with any requests throughout the investigation.

March 2026 Fund Balances

General Fund	766,890.94
Friends Fund	24,434.18
Building and Repair Fund	413,856.39
Technology Fund	50,318.84
Total All Funds	<u>1,255,500.35</u>

Sam Taylor moved to approve the March 2026 Financial Report. Mark Durbin seconded the motion. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Mrs. Johnson, Dr. Taylor

Absent: Dr. Hawthorne-Clay, Mrs. Kovach, Mrs. Toth

Director, Laura Leonard Reported:

- Coffee for a Cause was March 21st. The event brought in \$1,433 in donations for Aluminum Cans for Burned Children.
- Mike will be replacing shelving in the Friends Shop.
- We signed an agreement to rent floor mats from Cintas near the entrance. This will be more cost-effective than buying our own mats and cleaning them.
- The Twinsburg Garden Club will have a program in the Library including a speaker on planting trees. They have been given permission to plant a white oak tree on the property as part of their program.
- The Summit County Domestic Relations Court would like to have the Justice Bus here again some time in August or September.
- Staff training day speakers were very informative. Alex Smith was awarded the 2025 Employee of the Year.
- Looking into programming and events in July for celebrating the 250th birthday of America.
- The Library is closed to the public Friday, April 24th for the mini golf event setup. Staff will report 9:00-5:00. We will have the presentation on neurodivergence in the workplace that was postponed from staff training day as well as provide answering reference questions by phone and drive-up window services.

Committee Reports:

Building and Grounds: Met March 12, 2026. Presented and discussed roof report. Total to replace entire roof approximately \$600,000, not including additional fees such as engineer drawings, labor, etc. Old roof needs more immediate attention as new roof has several years, with proper maintenance, before complete replacement. More discussions to follow regarding cost analysis and how to proceed.

Personnel: Mark Durbin presented the proposals from both search firms for the Director’s position. The Board discussed going through the hiring process on their own at first, as the cost is over \$20,000 for each firm. If unsuccessful, will revisit hiring a firm to help.

Finance: Discussed and presented the 2026 Permanent Appropriations.

Friends of the Library: Met March 25, 2026 at 4:30 pm. Some members helped at Coffee for a Cause. Finalizing memorial garden sign.

Library Foundation: Continue to plan for the upcoming Mini Golf event, currently have 10 hole sponsors.

Unfinished Business: Discussed updated draft of Expected Behavior Policy.

New Business: None

CONSENT AGENDA:

2025-6 Approve the 2026 Permanent Appropriations for the General Fund, Friends Fund, Building and Grounds Fund, and Technology Fund.

2025-7 Allow disposal of assets as presented.

2026-8 Accept the donation and installation of a white oak tree by the Twinsburg Garden Club as part of their April 4, 2026 program.

Sam Taylor moved. Matt Cellura seconded. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Mrs. Johnson, Dr. Taylor

Absent: Dr. Hawthorne-Clay, Mrs. Kovach, Mrs. Toth

Mary Johnson moved to adjourn at 7:15 p.m. Mark Durbin seconded. The motion was approved.

President

Secretary