

Twinsburg Public Library
Board of Trustees Meeting
February 18, 2026 6:00 pm



Present: President Suzanne Hawthorne-Clay, Vice President Matt Cellura, Secretary Sam Taylor, Mark Durbin, Mary Johnson, Becki Kovach, and Holly Toth

Absent: None

Also Present: Director Laura Leonard, Fiscal Officer Kile Byington, Assistant Director Cari Dubiel, Administrative Assistant Jill Liepins, and Terri Bissell and Allison Chance from the Foundation of the Twinsburg Public Library.

Call to Order: President Suzanne Hawthorne-Clay called the meeting to order at 6:01 p.m.

Minutes of Last Meeting: Mary Johnson moved to approve the January 21, 2026 regular meeting minutes. Mark Durbin seconded the motion. The motion was approved.

Audience Participation: Terri Bissell and Allison Chance from the Foundation presented Mark Durbin with a gift thanking him for helping MC for the Foundation Experience events the past several years.

President's Report: None

Fiscal Officer Kile Byington Reported:

- Annual Financial Report has been filed with the State.
- PLF was approximately 10% lower than January 2025.
- Working on 2026 Permanent Budget. Will look at cutting costs and appropriations in anticipation of reduced revenue.

January 2026 Fund Balances

General Fund	776,053.60
Friends Fund	26,363.73
Building and Repair Fund	424,590.77
Technology Fund	50,172.61
Total All Funds	<u>1,277,180.71</u>

Becki Kovach moved to approve the January 2026 Financial Report. Holly Toth seconded the motion. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Dr. Hawthorne-Clay, Mrs. Johnson, Mrs. Kovach, Dr. Taylor, Mrs. Toth

Absent: None

Director, Laura Leonard Reported:

- Makerspace and Library of Things (LOT) are open. The Media Lab still needs final paint touchups and acoustic panels.
- The Library was closed on January 25th and had a delayed opening on January 26th due to inclement weather.
- New cleaning company has been a major improvement so far.
- Bookmobile is being repaired from the damage that occurred at Grande Village. It has taken longer than expected and Kaitlin Walker and other staff have been using their personal vehicles for Outreach.
- Distributed the revised draft of the Behavior Policy for review. Also working on Public Postings policy.

Assistant Director, Cari Dubiel Reported:

- Using a new background check company, Verified First.
- Attended AI webinar and continue to monitor AI news.
- Attended Kastner Westman & Wilkins Legal Training and presented information.

Committee Reports:

Building and Grounds: Meeting February 25, 2026 at 6:30 pm to discuss roof report.

Personnel: Mark Durbin has talked to two search firms regarding the Director's position, Organizational Architecture and Bradbury Miller Associates. They will send proposals which will be shared with the Personnel Committee once available.

Finance: None

Friends of the Library: Annual report is complete. Currently at 171 members.

Library Foundation: Continue to plan for the upcoming Minigolf event, including looking for sponsors.

Unfinished Business: Discussed updated board calendar.

New Business: Presented the new plaque idea for the Friends Memorial Garden.

CONSENT AGENDA:

2025-4 Accept a donation of \$14,299 from the Foundation of the Twinsburg Public Library for Reading Garden improvements and Screening Plant installation.

2025-5 Accept a donation of \$15,180 from the Foundation of the Twinsburg Public Library for the LED retrofit of lighting in the Children's area.

Sam Taylor moved. Matt Cellura seconded. A roll call vote was taken and passed:

Yes: Mr. Cellura, Mr. Durbin, Dr. Hawthorne-Clay, Mrs. Johnson, Mrs. Kovach, Dr. Taylor, Mrs. Toth

Absent: None

Mary Johnson moved to adjourn at 7:03 p.m. Mark Durbin seconded. The motion was approved.

President

Secretary